

Hogeschool Rotterdam
Rotterdam University
University of Applied Sciences



**HOUSING FOR
EXCHANGE STUDENTS**

Fall 2010

Welcome to the Student Housing Office of Rotterdam University!

We offer rental housing assistance to foreign exchange students enrolled in one of our study programmes. Please read this document carefully since it contains information about the reservation procedure for housing.

Reservations are processed on a first-come-first-served basis. Unfortunately, due to space constraints student housing is not always available for all those who may be eligible.

Exchange students can rent rooms for one semester or two semesters, depending on the duration of the exchange programme. Other foreign students can rent rooms for only one semester. If you are not an exchange student and planning to stay for more than one semester, you will need to find accommodation yourself after the end of your first semester in Rotterdam. We advise you to start room-hunting as soon as you are settled in.

First an important aspect: fixed term. Once you have signed the housing contract, you are obliged to pay rent for the duration of the agreement. In the same way, the landlord is bound by the contract to allow your use of the property for the same period. Housing contracts **can not** be cancelled.

A stay of five months is required for the Fall semester (September – January) and five to six months for the Spring semester (February - July). A stay of a shorter period is only allowed under strict conditions. Please contact us if you wish to stay shorter than 5 months.

All of the residence halls and units are shared, residence halls are privately owned and within the city limits of Rotterdam.

Rent includes local taxes, internet, gas, electricity and water costs. Rooms are let to Rotterdam University (foreign exchange) students only.

Furnishing

The rooms are simply furnished with a bed frame, a mattress, a mattress cover, a desk, a desk chair, a wardrobe and a bookcase. In the kitchen there is a fridge and a hot plate.

You will have to bring or buy your own towels, bedding and linen, desk lamp, television, radio, cooking utensils etc.

Rent

The rent presently range from € 415,00 to € 570,00 per person per month.

The first rental payment has to be paid at the front office of the rental company Stadswonen. Do **NOT** send rent payments to Rotterdam University. You will find the Stadswonen office at Struissenburgdwarsstraat 109, 3063 BT Rotterdam. From then on you will receive an invoice for the rent each month. Rent has to be paid in advance every month before the first day of the month (i.e. rent for April should be paid before April 1st). Please make sure you keep all bank statements and receipts concerning rent.

Location

All student accommodations are within city limits of Rotterdam. In July you will be informed about the exact location and rent prices.

Important dates for Fall semester 2010

Move-in is scheduled for Monday 23rd August 2010. Check-out is scheduled for Friday 28th January 2011. Please note that check-out is 1 week before the official end of the semester due to cleaning activities.



Reservation procedure for Fall semester 2010



To be sure of housing the following procedure applies:

- The housing reservation form should be completed on the computer and sent to Student Housing Office **before June 1st, 2010** with a copy of your passport, copies of your insurance policies and two passport size photos. On our website you can download the housing reservation form www.hro.nl/studenthousingoffice .
- After receiving your completed housing reservation form and the other required documents, your reservation will be confirmed by email.
- Our Finance Department will email you an invoice for the security deposit of € 520,00 and handling fee of € 30,00. Security deposits usually cover damage, unpaid bills and cleaning costs, if any. The security deposit doesn't cover the first or last month rent. If you do not receive an invoice within two weeks, please contact the Student Housing Office.
After your contract has ended, your deposit will be transferred into your bank account. Unfortunately this might take up to 3 months as we have to wait for the verifications of both your rent status and the check-out report from the rental company Stadswonen.
- In July you will receive the room assignment with detailed information about your accommodation and arrival in Rotterdam.

Late reservations

Reservations made after **June 1st, 2010** will in all cases be placed on a waiting list.

! Cancellation policy

If for any reason, you decide not to use the accommodation, reservations have to be cancelled **before July 15th, 2010**. A € 50,00 'reservation termination fee' will be charged. For reservations cancelled after this date but before the start date of your housing contract a € 150,00 'late cancellation fee' will be charged in addition to the € 50,00 'reservation termination fee'. The remaining € 320,00 of the deposit will then be transferred back into your bank account. The handling fee will not be refunded.

If you do not turn up or cancel after the start date of your housing contract you will lose both the deposit and the handling fee.



BETTER SAFE THAN SORRY!

Responsibility for personal property: neither Rotterdam University nor Stadswonen assume any responsibility for loss of or damage to personal property of students or guests. This includes, but is not limited to, loss by fire, theft, water and malfunction of electrical or mechanical systems. Residents are required to obtain insurance to cover their personal property or check if their parents' homeowner policy will apply. We strongly suggest that you contact your local insurance agent to inform you about medical, travel, liability and renter's insurance or visit the website www.myaon.nl/fellows .

As a measure of precaution, we also suggest that you scan your passport, credit cards and insurance policy and keep it in your E-mailbox or make copies and keep them on you during your stay abroad.



Student Housing Office

Upon arrival please come to the Student Housing Office in order to sign your housing contract and receive the key to your room, a copy of your contract and additional information.

If you arrive in Rotterdam without having made arrangements for short-term housing, you have some options. For example:

- Stayokay: Youth Hostel with affordable rates and reasonable quality, though shared. For more information please visit their website www.stayokay.com .
- Novotel Brainpark: Four stars and conveniently located hotel across Hogeschool Rotterdam. For more information www.novotel.com .
- More hotels and information on Rotterdam www.vvv.rotterdam.nl .



Student Housing Office

Kralingse Zoom 91 | 3063 ND | Rotterdam

☎ +31 (0) 10 7946347/ 6237

☎ +31 (0) 10 7946208

✉ StudentHousingOffice@hro.nl

🌐 www.hro.nl/studenthousingoffice

Disclaimer

The information contained in this e-mail/letter is intended for general information purposes only. All information is subject to change without notice. You should verify all information before relying on it. Decisions based on the information provided are for your own account and at your own risk.

The Student Housing Office Rotterdam University has attempted to provide accurate and up-to-date information. This information may include technical or editorial inaccuracies or typographical errors. The Student Housing Office makes no warranties or representations, express or implied, as to whether information contained in e-mail, sites, letters, brochures etc. is accurate, complete or up-to-date. The Student Housing Office is not obliged to update the information or to correct inaccuracies or errors. No rights can be derived from this information.

Last updated: March 2010



UNIVERSITY OF APPLIED SCIENCES